



DISTRICT OFFICE

138 East Wilson Street, Valders, WI 54245
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www.valders.k12.wi.us

VACANCY ANNOUNCEMENT

Position: Library Media Specialist (1.00 FTE)

Position Description: The Valders Area School District is seeking a dynamic and student-centered School Librarian to lead and manage the school library program. The ideal candidate will foster a love of reading, support curriculum needs, and equip students with research and digital literacy skills.

Qualifications:

- Bachelor's Degree in Library Science, Education or related field
- Valid state certification/licensure as School Librarian or eligibility to obtain
- Knowledge of library management systems and educational technology
- Strong communication and collaboration skills
- Strong reading and technology skills
- Experience working with children or in a school setting

Responsibilities:

- Manage daily operations of 2 school libraries, including circulation, cataloging, and inventory
- Collaborate with staff to support curriculum and integrate library resources into instruction
- Teach information literacy, research skills and digital citizenship to students
- Perform all budgeting and financial planning for the program
- Promote reading through programs, events and displays
- Maintain and update library collections (print and digital)
- Support staff and students with technology and research tools
- Create a welcoming, inclusive and engaging library environment

Salary/Benefits: Salary based on experience and qualifications. Normal benefit package is available.

Closing Date: Online applications will be accepted **until filled**. It is the responsibility of the applicant to submit a complete online application by this deadline. An online application which has been initiated but not submitted by the closing date has not met the deadline and will not be considered for the position.

Online Application: <http://wecan.education.wisc.edu> - Wisconsin Education Career Access Network (WECAN) – ID #257351 Questions should be directed to the Valders Area School District Office at (920) 775-9500.

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