Valders Area School District 138 Wilson Street Valders, Wisconsin 54245-9645 (920) 775-9500

Application for Substitute Secretary / Support Assistant Custodian / Food Service Community Service

Name:	Date of Application:			
Permanent		Present		
Street		Street		
Address		Address (if differe	ent)	
City	State ZIP		City	State ZIP
Primary Telephone	/	Alternate Telepho	one/	
Email address Position for which applying: *This application is for Substituting. Applications for permanent positions of Substitute Secretary Substitute Support Assistant Substitute Custodian	(Please check all area are completed online at <u>https</u> Elementary	//www.valders.k12.wi.us/distric Middle School High Middle School High	t <u>/job-opportunities.cfr</u> a School a School 🔲 Spe	<u>n.</u>
EDUCATIONAL EXPERI	ENCES:			
High School	City, State		Ye	ear Graduated GPA
College/University	City, State	Major/Minor	G	raduation Year GPA
Activities (Please list both H	igh School and Colleg	ge Activities.)		
Current Hobbies and Interest	s:			
REFERENCES: (List three	e persons we might co	ntact for references. The	ese may be perso	onal or professional.)
Name	Occupation	Address		Phone Number
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By signing this document, I grant the Valc may be made with references I have provid	lers Area School District permis	sion to conduct reference and backg	ground checks on me. It	is understood that these checks
Signature			Date	
The Board of Education does not disc				

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, religion, race, national origin, sex, disability, age, color, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical, mental, emotional, or learning disabilities, or genetic information in its programs, activities, or employment.

DISCLOSURE STATEMENT

The statutory responsibility of the Valders Area School District to school children and the community necessitates that the following information be requested of all applicants regarding criminal *convictions. A record of conviction does not prohibit employment; however, failure to complete this form accurately and completely may mean disqualification from consideration for employment or may be cause for dismissal if employed. Applicants must report any convictions that occur subsequent to the time this form is initially completed. Applicants must provide all information requested within three work days to the Office of the Superintendent, Valders Area School District, 138 Wilson Street, Valders, WI 54245-9645.

Name		
Last	First	Middle
Other names used	Dates of usage	
Social Security Number	Date of birth (mm/dd/	уууу)/

Have you ever been *convicted of or do you presently have pending any violations of law other than minor traffic violations? (In accordance with state law, convictions or pending charges will not be used or considered unless they are substantially related to circumstances of the particular job.) \Box No \Box Yes If yes, please complete the information below and attach a letter of explanation. If you have more than two convictions or pending charges, list them on a separate sheet.

CONVICTION INFORMATION

1. Conviction Charge		Date of Conviction	Court of Conviction	
City	State	Amount of Fine	Length of Jail Term	
Remark:		Length and Terms of Probation:		
2. Conviction Charge		Date of Conviction	Court of Conviction	
City	State	Amount of Fine	Length of Jail Term	
Remark:		Length and Terms of Probation:		

*CONVICTION means the final judgment of a verdict or a finding of guilty, a plea of guilty, or a plea of nolo contendere in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does not include a final judgment which has been expunged by pardon, reversed, set aside, or other wise rendered invalid.

I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by the agents of Valders Area School District. I understand that my employment is not finally approved until the background investigation has been completed.

I certify that the answers given by me in this application are true and correct without omissions of any kind. I agree that the district shall not be held liable in any respect if my employment is terminated because of false statements, answers or omissions made by me in this application. In consideration of the school district's review of this application, I hereby release the district as well as all providers of information from any liability and for any damage which may result from the furnishing and receiving of this information.

Signature

Date

The Valders Area School District is an equal opportunity employer and does not discriminate against applicants on the basis of race, creed, sex, national origin, handicap, age, or political affiliation. Employment may be denied if the circumstances of the criminal conviction substantially relate to the circumstances of the position for which a person has applied.