Valders High School 2026 - 2027

Student and Parent Handbook

Welcome to Valders High School!
You and your growth as a student and as a person are our main priorities. During your high school experience, we will support your intellectual growth through rigorous and relevant coursework and give you opportunities to build effective working relationships with faculty, staff, and administrators. At VHS, respect for the people and the building that they occupy is a daily expectation. We hope that upon graduation, you are prepared to enter adulthood with enthusiasm and ready to make positive contributions. The policies, rules and regulations contained in this handbook are not all inclusive and are updated periodically. Additional policies or rules are found in various district and state documents.

Telephone Numbers

District Office	775-9500	Middle School Office	775-9520
High School Office	775-9530	Elementary School Office	775-9510
School Fax	775-9509		

District Administration

Mrs. Kristin DeTroye	Superintendent
Mr. David Schmid	High School Principal/Director of Curriculum and Instruction
Mrs. Kelly Isselmann	Athletic Director
Mr. Kyle Resch	Community Services Director
Mrs. Tina Puro-Douglas	Library Media Specialist
Ms. Sydney Gess	School Psychologist and Director of Special Education
Mr. Brian Schad	Building & Grounds Director
Mr. Josh Harn	School Resource Officer
Mr. Jason Kunde	IT Director and Auditorium Director

Office Personnel

Mr. Christopher Burton	High School Administrative Assistant
Mrs. Jane Linzmeier	Student Services Administrative Assistant

High School Faculty

Mrs. Stephanie Adamietz	Business Education
Mrs. Sarah Andreini	English
Mrs. Ann Barry	Speech & Language
Mrs. Libby Bishop	HS Counselor
Mr. Dan Brice	Social Studies
Mr. Benjamin Cigler	Science
Mr. Jack Coulter	Mathematics
Mrs. Connie Denk	English and World History
Mrs. Stacy Drinkwine	English
Ms. Noelle Ecker	Technical Education
Mrs. Lindsey Gauger	English
Mr. Jeff Griffey	Agriculture Education

Ms. Chayse Hoefler	Vocal Music
Mr. Charles Lemberger	Social Studies
Mrs. Rachel Lensmire	Math
Mrs. Kelley Mangin	Physical Education
Mr. Brett Newberg	Science
Ms. Amanda Pietroske	Mathematics
Mrs. Nichole Rabitz	Special Education
Ms. Katie Sand	Family & Consumer Education
Mrs. Adrianna Sayles	Spanish
Mr. Jesse Schneider	Physical Education
Mr. Nick Stone	Instrumental Music
Ms. Dolores Strojny	Science
Mrs. Alison Taylor	Special Education
Ms. Lynn Woelfel	Physical Education
Mr. Tim Woodcock	Art
Mrs. Kari Zigmunt	Special Education
Mr. Ryan Zunker	Technical Education

School Calendar

September 1	First Day of School
September 7	Labor Day
September 25	Staff Development Day – No Classes
October 29-30	Fall Break
November 5	End of First Quarter
November 6	Teacher Workday/Staff Development - No Classes
November 12	Parent/Teacher Conferences 4:00-8:00 p.m.
November 13	Parent/Teacher Conferences 8:00-11:00 a.m.
November 26-27	Thanksgiving Break - No School
December 22	Last Day of School before Christmas Vacation
January 4	First Day of School after Christmas Vacation
January 21	End of Second Quarter/First Semester
January 22	Teacher Workday - No Classes
February 18	Parent/Teacher Conference 4:00-8:00 p.m.
February 19	Parent/Teacher Conferences 8:00-11:00 a.m.
March 24	State Testing Day and End of Third Quarter
March 25	Teacher Workday/Staff Development - No Classes
March 26-April 2	Spring Break
April 9	Staff Development Day – No Classes
May 7	Staff Development Day – No Classes
May 31	Memorial Day – No Classes
June 3	Last Day of School; Dismissal at 11:30 a.m.
June 6	High School Graduation

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Valders High School Fight Song

Let's all cheer for Valders High
The school we love so well
And all the boys/girls will raise the score
If we will yell and yell and yell U-Rah-Rah!

Come on boys/girls let's keep up the fight
Win this game against_____tonight
Hail, Hail the gang's all here
And we're rooting for Valders High!

U-Rah-Rah Valders High
U-Rah-Rah Valders High
U-Rah-Rah Valders High
YEA! YEA! YEAAAA!



Academic Excellence
Academic excellence is a goal that each student should strive for while attending school. Students who meet the following criteria will be recognized.

1. A Learning Lamp Academic letter will be awarded the first time a student maintains a G.P.A. of 3.5 or better for the school year (two semesters). Only one letter will be awarded to a student for his/her career at VHS.
2. Students will be given an award on an annual basis for each of their Freshman, Sophomore and Junior years when they earn the following GPA. Seniors are given the award for their first semester GPA.
    A. Gold award - G.P.A. 4.000 for the present school year.
    B. Silver award- G.P.A. 3.750-3.999 for the present school year.
    C. Bronze award - G.P.A. 3.500-3.749 for the present school year.

Academic Excellence Scholarship Criteria
The State of Wisconsin awards a 4-year scholarship in the amount of $2250 per year for up to 8 semesters to a member of the senior class who has earned the highest grade point average over seven (7) semesters and has attended Valders High School for five (5) consecutive semesters during his/her sophomore, junior and senior years. This scholarship can be used at all two- and four-year UW campuses, all WI independent colleges and universities, and all WI technical college campuses. Students earning credits through any student exchange program during their high school careers shall not be eligible for the scholarship. In case of a tie, the determining factors established by the School Board upon recommendation of the Higher Educational Aids Board shall be applied:

1. The student with the highest composite ACT score available as of the beginning date of the second semester will be the recipient.
2. The student with the most credits through seven semesters (all subjects included) will be the recipient.
3. An impartial School Board member will select a name randomly from a hat or box.

If after the tie-breaking procedure has been completed and the recipient has been determined, this student declines the scholarship award or does not qualify for the award, the other candidate(s) are eligible to receive the award. This situation exists only if there is a tie among the top students. In all other situations, the scholarship award is non-transferable.

Accidents
To facilitate appropriate medical attention, all accidents and injuries must be reported immediately to the teacher, coach, or advisor in charge. The staff member will then complete and submit an accident report to the high school office.

Advanced Placement (AP) Courses
Advanced Placement (AP) Calculus, AP Literature, AP Language, and AP US History are offered at VHS. Students need not be enrolled in these courses to take the AP exams, but completion of these courses is highly recommended if considering the AP exams. Valders Schools will proctor any AP Exam a student chooses provided they pay the testing fee. A complete list of all AP exams can be found on the College Board website. AP exams are administered at the high school during the first three weeks of May, and the cost of each exam is approximately $99, which is paid by the student. Students interested in taking one or more of these AP exams must sign up in the Student Services Office. Deadlines for registration will be announced well in advance. AP examination grades are reported on a 5-point scale. Students who earn scores of 3, 4, or 5 may be awarded

college credit at the discretion of the post-secondary institution the student attends. For further information regarding college credit, students should contact the college admissions office.

Articles Prohibited at School

Problems may arise because students have articles which are hazardous to the safety of others or interfere in some way with school procedure. Such items include, but are not limited to toy guns, water pistols, darts, firecrackers, laser pointers etc. These will be taken from the student and may be picked up by a parent. Appropriate disciplinary action will be taken.

Attendance

The Board believes that regular school attendance is the best way to acquire the instructional continuity necessary for academic achievement. Potential employers of students have repeatedly expressed the belief that attendance habits developed during school years are indicative of attendance at work. In addition, state law has established compulsory attendance for students and placed the shared responsibility of attendance on both parents/guardian and students.

Attendance - Parent Responsibility

When a student is absent, his/her parent or guardian shall contact the school (preferably before 10:00 am) to explain the absence. Parents can call 24 hours a day or provide a written explanation of absences at the time the student returns to school. Voice mail will accept the message when someone is not able to answer the phone. Failure to contact the school will result in a call or email to the parent's home or workplace. In the case of anticipated/planned absences, parents are asked to contact the school at least one school day prior to the absence. Parents should call the office to have their student leave during the school day. Parents are encouraged not to enter the school building during the school day.

Attendance - Student Responsibility

1. Students are required to attend all scheduled classes and study halls.
2. A student who has been absent is expected to remind parents to call the school to explain the absence (775-9530) or to provide a written note of explanation signed by a parent on the day the student returns to school.
3. Any student anticipating/planning on being absent for more than one day is expected to complete a Pre-Planned Absence Form, available in the high school office or on-line. Parent approval noted on the pre-planned absence will be sufficient notification of the absence. The forms should be signed by the parent or guardian and returned to the office for final approval before the planned absence.
4. Students must always check in and out of the high school office when leaving or returning to school regardless of what lot they are parked in or where they are getting picked up or dropped off.
5. All students regardless of age are subject to school rules. Students who have reached their 18th birthday are not permitted to originate their own excuse for absences unless they are not living with their parents or legal guardian and the parent or guardian submits a written statement to the school stating that the student is responsible for him/herself.

Absence Types

There are two possible types of absences recognized by Board policy 5200:
1) Excused and 2) Unexcused/truancy.

Excused Absences

Parent or guardian excused absences are authorized by state law but are also **limited to no more than ten (10) days per school year.** These absences include all family vacations, college visits, inclement weather when school is not called off, sick days that do not require an office visit, and family emergency needs, including funerals. Parent excused absences are counted in ½ day increments. Missing 4 or less class periods would count as a ½ day while missing 5 or more class periods counts as a full day. Excusing a student who is tardy at the beginning of the day would count as a ½ day out of the 10. Parents cannot excuse tardies or absences while the student is in the building. The following list constitutes what is recognized by the Board as an excused absence and **would not count** towards the 10 days:

1. Evidence that the student is not in proper physical or psychological condition to attend school or an educational program. The parent/guardian shall obtain a written statement from a physician or licensed practitioner as proof of the physical or psychological condition of the student. The excuse shall be in writing and state the period of time which it is valid, not to exceed 30 days.
2. Medical, dental, chiropractic, optometric, or other valid professional appointments accompanied by appropriate documentation (such as appointment cards or written statements). Parents or guardians are encouraged to make appointments during non-school hours.
3. Legal proceedings that require the student's presence
4. To enable the student to obtain religious instruction outside the school during the required school period.

Unexcused absences/truancies

Unexcused absences/truancies demonstrate a deliberate disregard for the educational program and are considered a serious matter that can lead to a truancy citation from law enforcement.

A student will be considered truant if s/he is absent part or all of one (1) or more days from school during which the School Attendance Officer or principal has not been notified of the legal cause of such absence by the parent or guardian of the absent student. Wisconsin Statue 118.16 (1) (c). A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute Sec. 118.15, Wis. Stats., will also be considered truant.

Students who are absent from school with or without the consent of their parent or guardian and whose absence does not fall under parent excused absences above, shall be considered unexcused absent/truant. Examples of unexcused absence/truancy include but are not limited to missing the bus, oversleeping, babysitting, gainful employment, leaving school without permission, shopping, errands, and hair or tanning appointments, etc.

Absences extending beyond the 10 parent excused absences or those not approved as excused as noted above will be documented as an unexcused absence. Absences documented as unexcused by school administration can be requested for parent review. **Any absence that has not been acknowledged by a parent or referenced by other accepted documentation within a period of one week will be recognized as an unexcused absence.**

The School Attendance Officer shall notify a truant student's parent or guardian via email by 5 pm of the student's truancy and direct the parent or guardian to return the student to school no later than the next day on which school is in session or to provide an excuse for the absence. A student will be considered a habitual truant if s/he is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester.

Penalties/Consequences for Truancy

When a student reaches 5 unexcused/truant days a letter and a Skyward Email will be sent home to the parent or guardian and will include a meeting date with administration to be held within 5 days of sending the letter. When a student reaches 10 unexcused/truant days local authorities may be contacted to issue a ticket. When a student reaches 15 unexcused/truant days the student may be scheduled for educational counseling, evaluation for learning disabilities or social problems and/or referred to the courts.

Permit to Leave

No student shall leave the school building during the school day except by permission from the high school office. If an absence is anticipated (i.e., medical appointment), students are to present a written parent request to the office at the start of the school day, obtain a Permit to Leave pass, and sign in and out on the office Chromebook. A student who leaves school without checking out in the office will be considered truant.

Tardiness

As an important element of life, students are expected to be on time.

1. Late to School: Students that are late to 1st hour they are scheduled to attend must report to the office for an admit slip. Arriving 15 minutes after their scheduled arrival time is no longer considered tardy but is then considered unexcused/truant.
2. Late to Class: Students are to report directly to class, and will be recorded as tardy, unless the student has an approved pass. Arriving later than 15 minutes to or missing more than 15 minutes unexcused of a class will be considered unexcused/truant.
3. Consequences of being tardy: The high school office will track overall tardies. Upon the 5th tardy of the semester, an email will be sent home, and a detention will be served the following day. Upon the 10th tardy of the semester, the principal will meet with the student to discuss the importance of being on time and future consequences and will call the parent/guardian to discuss the situation. A detention will be served the following day. Additionally, the student is placed on the No Pass List and will not be able to leave the classroom. Upon the 15th tardy of the semester, the student will serve an In School Suspension and can be prohibited from attending dances, participating in extra-curricular activities, field trips, YA and the graduation ceremony. Further tardies may result in an Out of School Suspension.

Student Make-Up Work

It is the student's responsibility to contact his/her teachers to determine what course work and examinations must be made up. Students who are absent from school, whether the absence was excused or unexcused, shall be permitted to make-up course work and examinations missed during the absence when they return to school. Teachers shall have the discretion to assign substitute course work and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside

regular school hours. The time for completing the work shall be commensurate with the length of the absence, unless extended by the principal based upon extenuating circumstances.

Before/After School Hours
Students are not allowed to enter the building before 7:30 am or remain in the building after the school dismissal time unless involved in a supervised activity under the direct supervision of an employee of the district. This covers all areas of the building, including the gymnasiums. For safety reasons, students should never open the door, prop the door open, or let people in the building.

Behavioral Expectations of Students
The district is committed to maintaining a safe and healthy academic atmosphere. Teachers are expected to create a positive learning climate for students in their classrooms and to maintain proper order. Students are expected to behave in the classroom in such a manner that allows teachers to effectively carry out their lesson plans and students to participate in classroom learning activities. Students are also expected to abide by all rules of behavior whether governed by the School Board, village, county, state, or nation. We expect a high degree of civility from our students in school, in the community and at co-curricular events. They should treat this as their place of work. Students who display negative or undesirable behaviors will be subject to disciplinary measures at school and will be referred to law enforcement as necessary.

Disruptive Behavior: Behavior that is deemed disruptive or inappropriate and not conducive to the objectives of the school in providing a safe, healthy, orderly, and educational environment will not be tolerated and subject to disciplinary action by staff and/or administration. Any student who engages in such behavior may be subject to removal from class. In addition, the student may be subject to disciplinary action in accordance with established School Board policies and school rules.

Refusal to Follow Directions of a Staff Member
If a student refuses to follow the direction of a staff member, they will be sent to the office to discuss the incident with the principal and will serve an In School Suspension (ISS) for the remainder of the day. If the student refuses to comply with the rules of ISS i.e., turning in their phone etc., they will serve an Out of School Suspension (OSS) for the remainder of the day.

Removal from class
A teacher may remove a student from class for any dangerous, disruptive, or unruly behavior that interferes with the ability of the teacher to teach and students to learn effectively. This type of behavior includes but is not limited to the following:

- Possession or use of a weapon or other item that might cause bodily harm to people in the classroom.
- Being under the influence of alcohol or other controlled substances or are otherwise in violation of district student alcohol and other drug policies.
- Violation of nicotine policy including vaping.
- Behavior that interferes with a person's work or school performance or creates an intimidating, hostile or offensive classroom environment.

- Fighting, taunting, baiting, inciting and/or encouraging a fight.
- Pushing or striking a student or staff member.
- Obstruction of classroom activities or other intentional action taken to attempt to prevent the teacher from exercising his/her assigned duties.
- Interfering with the orderly operation of the classroom by using, threatening to use, or counseling others to use violence, force, coercion, threats, intimidation, fear, or disruptive means.
- Dressing or grooming in a manner that presents a danger to health or safety, causes interference with work, or creates classroom disorder.
- Restricting another person's freedom to properly utilize classroom facilities or equipment.
- Repeated classroom interruptions, confronting staff argumentatively, making loud noises, or refusing to follow directions.
- Throwing objects in the classroom.
- Behavior that causes the teacher or other students to fear physical or psychological harm.
- Physical confrontations or verbal/physical threats.
- Willful damage to school property.
- Possession of personal property prohibited by school rules and otherwise disruptive to the teaching and learning of others.
- Repeated use of profanity.

When a student is removed from class, the teacher shall send the student to the building principal or designee and inform the principal or designee of the reasons for the student's removal from class. The student will also be informed of the reasons for the removal from class and be given an opportunity to present his/her version of the situation. The principal or designee shall review the situation and make a placement decision regarding the student in accordance with procedures outlined in the Code of Classroom Conduct adopted by the School Board, policy 5500/5600. Parents/guardians shall be notified of the student's removal from class in accordance with established procedures. A student with a disability may be removed from class and placed in an alternative educational setting only to the extent authorized by state and federal laws and regulations.

Bicycles and Skateboards
Students riding bicycles to school should park them in the area north of the pool. Bicycles should remain parked until the end of the school day. No riding bikes during lunch. Skateboards are prohibited in school or on school property.

Bulletin Boards
Bulletins, notices, and school advertisements may be placed on school bulletin boards after permission is obtained from the high school administration.

Bullying (Policy 5517.01)
Bullying is not tolerated within any of the Valders schools. Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. Bullying need not be based on any Protected Class. It includes but is not necessarily limited to

such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the student's sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident will be documented. Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Making intentionally false reports about bullying for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally making a false report may result in disciplinary action as indicated above. If the investigation finds that bullying has occurred, it will result in prompt and appropriate disciplinary action, including, but not limited to reprimand, suspension, or possible expulsion.

Bus Regulations

1. Bus riders must be at the bus stop ready to board the bus when the bus arrives.
2. Do not move to board a bus until it is completely stopped, and the door is open.
3. Bus riders should leave their seats only after the bus has come to a complete stop at their bus stop.
4. Any damage to the bus will be paid for by the rider inflicting the damage.
5. Students are to always remain in their seats while the bus is in motion.
6. Conduct on a bus is what is expected in a classroom which would include no profane language or disrespect to any bus rider or driver.
7. For everyone's safety, bus riders are to always keep arms and heads inside the bus.
8. Report any injuries to the bus driver immediately.
9. No student recording or photographing with electronic devices or cell phones allowed on the buses.
10. To promote the well-being and safety of all riders, there will be no eating or drinking on the bus.
11. A bus driver may assign seats.

These rules are not intended to be complete; they only serve as guidelines. For those students who violate the bus rider rules and procedures the first time, there will be a conference regarding the violation and what proper conduct is expected while being transported to and from school.

A first-time violation that endangers the safety and well-being of other people on the bus will result in removal from the bus for up to five (5) school days. A second violation of the bus rider rules will result in the student being given administrative detention(s). The third violation will result in administrative detention(s) and/or removal from riding the bus for a minimum of 3 (three) school days. The fourth violation will result in removal for a minimum of 5 (five) school days, and any further violation could result in permanent removal from the bus.

Cheating
A student observed trying to obtain information, passing other's information on as their own, including using AI, having test information in his/her possession, exposing his/her paper and answers to another student, or assisting another student in any way by giving or receiving information will be given a failing grade for the examination, and it may be recorded as low as a zero or equivalent letter grade. The teacher will send a letter or an email or contact the parents by phone.

Church Night
The Valders School Board believes that youth activities of area churches are instructive and beneficial to district students; therefore, every effort will be made to not schedule school activities on Wednesday evenings past 6:30 p.m. or before 11:00 a.m. on Sundays unless in extreme circumstances usually caused by weather.

Clothing and Student Appearance
Within Board Policy 5511, grooming guidelines are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Recognizing the correlation between dress and personal appearance and the way students conduct themselves in school, the following statements establish expectations for student dress and appearance:

- Cleanliness and dress are vital not only to the individual but also to those with whom the student shares a classroom.
- Students will not wear clothing, hair, or accessories that can be hazardous to them or others during school activities, such as shop class, laboratories, athletics, physical education, art, etc. Grooming and dress that prevent the student or others from doing their best work because of blocked vision, restricted movement, or exposure to danger will not be allowed.
- Clothing articles that cause undue school maintenance problems, such as heavy boots that cause excessive floor marking or trousers with metal rivets or the wearing of chains that scratch furniture, will not be allowed.
- Heavy coats/jackets are not to be worn to classes unless necessitated by heating problems in classrooms.
- Backpacks, duffel bags, and purses are to be left in student lockers, unless permission is granted to a student due to medical necessity.
- All clothing must be worn in an appropriate manner according to the way it is designed and must cover all undergarments. Fabric covering all private parts must not be see-through.
- Some form of footwear will be worn at all times.
- Styles that create a disruption of the learning process within the classroom must be avoided. Specifics that will be interpreted as disruptive to the learning process include:
    1) Extremely short skirts or shorts and tops that are too low cut in the front or back.
    2) Tops that show too much of the midriff or see-through shirts.
    3) Halter or tube tops and sleeveless shirts that are slit below the armpits.
    4) Sleeveless tops must have straps at least 1-inch wide.
    5) Caps, hats, hoods, sunglasses, and visors are not to be worn during the school day. The principal will determine the appropriateness of other headgear.
    6) Clothing or apparel with obscene, vulgar, or suggestive language or pictures on it.
    7) Clothing or apparel making references to tobacco and/or alcoholic beverages.

8) Clothing or apparel referring to illegal drugs in the pictures and/or slogans.
9) Clothing or apparel that portrays any gang significance, as determined by the administration.
10) Clothing or accessories seen as intimidating. This includes any reference to Playboy or similar type magazines, or symbols associated with these magazines, full military uniforms and those depicting firearms or ammunition.

School staff shall be responsible for enforcing student dress code standards on a discrete, fair, and consistent basis. If there is a disagreement between staff and students and/or their parent/guardian regarding the appropriateness of a student's attire, the building principal has the authority to make this decision and determine the actions that will be taken to deal with the matter.

Coaches, shop teachers, lab teachers, physical education teachers or any teacher teaching an activity type class and/or advising any school activity may set specific dress and grooming regulations to assure the safety and well-being of the participants. All such regulations drawn up by instructors, students, coaches, or advisors must be approved by the principal.

Co-Curricular Activities

Valders High School is very fortunate to have the School Board's and the community's support to provide a variety of athletics, clubs, and organizations for its students. There are many benefits that are derived from being involved in co-curricular activities such as making new friends, developing character, leadership skills, and responsibilities. Research shows that students who are involved in co-curricular activities do better academically in school.

To participate in any co-curricular activity a student must attend, along with his/her parent/guardian, a meeting that explains the co-curricular code which describes the guidelines for a student to represent Valders High School. These meetings will be held prior to each sport/activity season. This code must be signed by the student and parent/guardian. A copy of the Co-curricular Code is posted on the school's website.

Furthermore, a student must attend school a minimum of the last three periods of the day (6^{th} through 8^{th} periods) to be eligible to practice or participate in a contest on that day-unless excused by the high school principal or his/her designee. An unexcused absence during any class period of the day of a contest constitutes ineligibility for that contest. Students who are serving a suspension are ineligible for practice or contests on that day. Valders High School encourages all its students to get involved in a co-curricular activity that is of interest to them.

Communicable Diseases

The Board is committed to assuring, to the extent permitted by State communicable disease reporting requirements, the confidential status of individuals who may have been diagnosed with a contact communicable disease. The Board recognizes that individuals who have contracted these diseases may not exhibit symptoms for many years after exposure and may, in fact, not be aware that they have contracted the disease. Within Policy 8453, the Board directs the District Administrator to assure that students or staff who reveal the fact they have contracted one of the blood borne pathogen diseases will have their status safeguarded in accordance with Federal and State statutes dealing with confidentiality, their right to privacy and that their civil rights will be respected. Should a student be unable to attend school because of illness, an alternative education

program shall be provided in accordance with the Board's policy and administrative guidelines dealing with Homebound Instruction.

Community Service Recognition
The community service program is available to all Valders High School students on a voluntary basis. No academic credit is given for participation in this program. Students who complete 40 hours or more of community service before graduation receive recognition in the graduation program and will receive a certificate at the academic awards program and recognition on their transcript.

Hours that accumulate for the Community Service designation must be obtained outside of the regularly scheduled school day/hours. Hours gained by students already engaged in community service projects to meet the requirements of membership in the National Honor Society, Confirmation, church-related service, or community service required by other organizations can be applied to the 40-hour requirement if approved by the Student Services Office.

Computers/Chromebook/Internet
To support student learning, each student has access to a school district-issued Chromebook, which is subject to the policies and procedures laid out in the school district's acceptable use of technology agreement. Only WIRED headphones may be used with Chromebooks. Unlawful use of electronic mail and other computerized communication systems includes, but is not limited to, sending a message with the intent to frighten, intimidate, threaten, or abuse another person. Any student misusing computers will be subject to disciplinary action. Students are not permitted to use personal computing devices during school hours. They will be treated as cell phones and will be confiscated.

Students using the Internet must have an Internet Acceptable Use agreement signed by both student and parent and on file in the high school office. Students violating this policy will be subject to disciplinary action.

Controversial Issues
The Board believes that the consideration of controversial issues has a legitimate place in the instructional program of the schools. Properly introduced and conducted, the consideration of such issues can help students learn to identify important issues, explore fully and fairly all sides of an issue, carefully weigh the values and factors involved, and develop techniques for formulating and evaluating positions. Within policy 2240, the Board recognizes that a course of study or certain instructional materials may contain content and/or activities that some parents find objectionable. If after careful, personal review of the program lessons and/or materials, a parent indicates to the school that either the content or activity conflicts with his/her religious beliefs or value system, the school will honor a written request for his/her child to be excused from classes for specified reasons. The student, however, will not be excused from participating in the course or activities mandated by the State and will be provided with alternative learning activities during times of parent requested absences.

Dance Rules
School rules and regulations regarding student behavior and conduct are in effect while attending a dance. (For example: No use or possession of nicotine products, vapes, alcohol, illegal drugs, etc. in the school or on the school grounds.) Students may not leave the dance once they have entered. If they choose to do so, they may not return. Students will not be admitted to the dance

one hour after the designated time the dance starts. Students will not be admitted to the dance for the purpose of viewing the crowning of the King/Queen unless accompanied by their parent or guardian. Students from other school districts are not admitted unless the Dance Guest Form has been properly completed and submitted to the high school principal. Guests that are not currently attending a high school and have graduated within the last year may be admitted based upon the parent signature of the VHS student. Students will follow the same expectations of proper decorum that they have during regular school hours. Dance chaperones have the right to dismiss any student from a dance. All detentions must be served to attend the dance. Any infraction of the school rules, as well as dance rules, could involve disciplinary consequences. Requests for scheduling dances shall be submitted to the administration thirty days prior to the requested date of the dance.

Deliveries

Deliveries for students should be made to the high school office and be clearly marked with the recipient's name. Students are **not** allowed to have food delivered to the high school.

Discipline

Rules and regulations for discipline and control of pupils may be made by the state, local boards of education, teachers, and principals, and these may be enforced reasonably for all who are in the school setting, at, below or above the age of 18. These rules and regulations may be "relative to anything whatever necessary for the proper establishment, maintenance, management, and carrying on of the public schools of such district including regulations relative to the conduct of pupils..."

Board Policy 5600 requires each student to adhere to the Code of Conduct and to submit to such disciplinary measures as are appropriately assigned for infraction of those rules. By signing this document, the parents/guardians agree to adhere to the decisions made by the principal regarding discipline. The principal or his/her designee shall designate sanctions, excluding corporal punishment, for the infractions of rules which shall relate in kind and degree to the infraction; help the student learn to take responsibility for his/her actions; and be directed, where possible, to reduce the effects of any harm which may have been caused by the student's misconduct. The Board believes that the best discipline is self-imposed and that students should learn to assume responsibility for their own behavior and the consequences of their actions.

Students with behavioral problems should attempt to resolve the situation with their teacher. If this does not work to the teacher's satisfaction or for repeated or severe problems, the student will be referred to a conference with the principal.

In all cases of unacceptable student conduct, the parents will be informed by letter or email. In the case of out-of-school suspension, parents will also be informed by phone. As a consequence of their behavior, students may be assigned before or after school or lunch detentions, in-school, or out of school suspensions, or other consequences as determined by an administrator. Detentions will be served for 30 minutes the day following the incident. Arrangements to serve detentions at other times are at the discretion of the high school administration. Failure to serve detentions (an accumulation of 8) will result in in-school suspensions and/or loss of school extra-curricular activities. Seniors who have failed to serve detentions or failed to meet their financial obligations will not participate in the graduation ceremony.

Displays of Affection

Students observed participating in inappropriate displays of affection shall be referred to the office. Inappropriate displays of affection are defined as anything you would not expect to see at a typical

place of employment. A conference shall be held with the students and the principal. Email notification shall be sent to parents. Further repetition of such inappropriate displays of affection shall result in a parental conference. Remember, this is your workplace.

Drug and Alcohol Use Offenses

The Board of Education recognizes that the misuse of drugs and alcohol is a serious problem with legal, physical, and social implications for the entire school community. The Valders Area School District prohibits the use, possession, concealment, or distribution of any drug and any drug-paraphernalia at any time on District property or at any District-related event.

For purposes of this policy, "drugs" shall mean:

- all dangerous controlled substances as designated and prohibited by Wisconsin statute.
- all chemicals which release toxic vapors.
- all THC and its derivatives.
- all alcoholic beverages.
- any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy.
- "look-alikes".
- anabolic steroids.
- any other illegal substance so designated and prohibited by law.

Alcohol and other drug offenses are cumulative at all times during the enrollment of a student in the Valders Area School District. The Valders Area School District establishes the following guidelines regarding education, assistance, support, and discipline of students engaged in alcohol and other illegal drug use. "Use" means a student has taken or is observed taking internally by ingestion, injection, inhalation, or other means, alcohol, or other illegal drugs detectable by the student's physical appearance, actions, breath or speech. A drug or alcohol offense will be enacted upon a reasonable suspicion by an administrator that a student of the Valders Area School District is engaged in any of the following behaviors:

1. attending school or any school-related activity after using alcohol or other illegal drugs; or
2. is in the possession of substances which are represented as alcohol or other illegal drugs on school property or at school related activities.
3. is in possession of drug related paraphernalia.

The following disciplinary action will be taken:

1. the building administrator or his/her designee will immediately notify the student's parent(s) or legal guardian(s); and
2. the building administrator or his/her designee will refer the matter to the appropriate law enforcement agency; and
3. if a first offense, the student will be suspended from interscholastic activities as determined by the athletic code and will be suspended, out of school.
4. if a second offense, the student may be recommended to the School Board for expulsion, and the student will be suspended from interscholastic activities as determined by the athletic code and will be suspended, out of school.

In an instance in which students are on school premises, at school-sponsored or related activities or events, or in a school-operated vehicle while traveling to or from such activities or events and are found to be in:

1. possession or use of alcohol or other illegal drugs/substances
2. sale or distribution of drug-related paraphernalia.
3. sale or distribution of substances that are represented as alcohol or any illegal drug; or

4. possession of illegal drugs or any substances represented to be a drug with the intent to sell, distribute, or give away

The following disciplinary action will be taken:

1. The student shall be suspended, out of school.
2. Upon suspending a student for a violation of the preceding activities, the administration may initiate expulsion procedures.

**NOTE: When the principal refers the student to the superintendent to initiate an expulsion hearing, this does not mean that the student is automatically expelled. The superintendent reviews the facts and circumstances surrounding the case and determines whether an expulsion hearing is required or not. If a hearing is necessary, the School Board will determine the fate of the student.

Drug Prevention

The Board of Education recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the entire school community. As the educational institution of this community, our school will strive to prevent drug abuse and help drug abusers by educational means. Our District's policy on Drug Prevention is found within Board Policy 8453.

Durable Medical Equipment - NEW

Durable Medical Equipment (DME) is equipment and supplies ordered by a health care provider for everyday or extended use. DME may include, but is not limited to, items such as oxygen equipment, wheelchairs, nebulizers, crutches, canes, walkers, scooters, continuous passive motion machines, devices and accessories, patient lifts, or any other device that a student needs to ambulate or participate in daily activities of living.

To use DME while at school, the student must provide the following from the prescribing healthcare provider:

-Diagnosis requiring the use of DME
-Statement of how long the student will need to use the DME
-Confirmation that the student has been properly instructed in the use of the DME, or orders indicating how school health personnel should use the DME
-Any restrictions from PE, recess, sports, etc., including the duration of the activity restriction
-Physician's signature and contact information

There is a potential risk to a student or others if this equipment is not used properly or if steps are not taken to ensure safe use while on campus. Wheelchairs in the school are for emergency use only. Valders Area School District does not provide assistive devices for daily use.

Early College Credit Program & Start College Now

Statue 118.55 allows Wisconsin public and private high school students to take one or more courses at an institution of higher education for high school and/or college credit. Under this section, "institution of higher education" means an institution within the University of Wisconsin System, a tribally controlled college, or a private, nonprofit institution of higher education located in the state. Students must notify the district of intent to enroll in Early College Credit Program (ECCP) courses by March 1st (for fall courses) and October 1st (for spring courses).

While technical colleges are not eligible institutions under the new (ECCP) program, pupils that have completed 10th grade will continue to have the option to take courses at technical colleges through a separate statute, 38.12(14). This is referred to as the Start College Now program. The same deadlines apply for this dual credit opportunity, March 1 for fall courses and October 1 for spring courses.

The Board of Education recognizes the value of students participating in programs offered by University of Wisconsin system institutions, Technical Colleges, and private, non-profit higher education institutions in Wisconsin. Under Board Policy 2271, the Board will allow students who satisfy the eligibility requirements under the Dual Enrollment statutes and the administrative rules of the Department of Public Instruction to enroll approved coursework at an institution of higher education while attending in the district. Students will be eligible to receive college and high school credit for completing course(s) at institutions of higher education provided they complete the course(s) and receive a passing grade. Students must re-apply each semester for admission to this program. Students participating in the Dual Enrollment program are limited to a total of 18 credits and the student and/or his/her parents/guardians are required to reimburse the school district for all costs (tuition, books, fees) if the student drops or fails the course.

Early Graduation Application Procedure

It is the goal of the Valders Area School District to help our students develop to their fullest potential. We acknowledge that to do this, some students may request early graduation if the requirements for graduation have been met. Early graduation is a privilege. Valders High School offers abundant academic and co-curricular programs for students, and it is hoped that all students will take advantage of these opportunities during their four-year, eight-semester high school careers. Before a student can graduate, s/he must have met all the requirements prescribed by Valders High School for graduation. Graduation may be granted at the end of seven (7) semesters with the approval of the School Board. Students who have the desire to graduate early must comply with the following guidelines and policies:

1. By the end of his/her junior year, the student who is considering early graduation and his/her parents are to meet with a school counselor and establish an educational plan that will enable the student to complete all required courses by the date of early graduation. Furthermore, these plans should include realistic post-graduation plans that best meet the student's unique abilities and situation.
2. The senior student and his/her parents must sign and file a letter of intent and complete the Early Graduation Request form with the high school principal by the third Friday of September.
3. The student shall appear before the Board at a regularly scheduled monthly meeting no later than November of senior year and present his/her plans and intended pursuits should the Board grant them early graduation. The School Board shall decide whether to approve the student's request for early graduation or not. The decision of the School Board is final.

The School Board reserves the right to review each case individually and to waive any of the above criteria, if it is deemed feasible, in any such individual case. If the student is permitted to graduate early, attendance at the graduation ceremonies is optional. If the student chooses to participate in the graduation ceremony, this decision must be communicated to school officials prior to the time that caps and gowns are ordered, typically in November. If the student chooses not to attend, his/her diploma will be forwarded via the mail.

Electronic Wireless Communication Devices (Cell Phones):
Wireless Communication Devices (WCDs) include but are not limited to cellular/mobile phones, smart watches, earbuds, tablets, iPads, MacBooks, gaming devices, recording devices, and other smart/web-enabled devices of any type. Wireless communication devices are allowed on school property but should be shut off and stored in the student's locker for **the entirety of the school day, including lunch and study hall**. Students can use WCDs before and after school, and in between classes while at their locker as long as they do not create a distraction, disruption or otherwise interfere with the educational environment, referenced in Board Policy 5136. WCDs should not be on the student's person between 7:55 am and 3:16 pm unless requested by a teacher for academic purposes. Students whose phone is found to be on their person during the school day are considered to be disrupting the learning process.

First Offense – The teacher will take the cell phone and return it after class.
Second Offense – The teacher will turn the cell phone into the office to be picked up by the student at the end of the day.
Third Offense – The teacher will turn the cell phone into the office and the device will be kept overnight, turned in to be kept in the office the following day, or be picked up by the parent/guardian of the student.
Students who habitually use cell phones inappropriately will have further disciplinary action which may include being prohibited from bringing a cell phone to school, turning the cell phone into the office, loss of extra-curricular privileges, in or out of school suspension or even expulsion.

Research has also shown that constant social media and phone use has a significant effect on students' mental and social-emotional health. Cell phones are becoming an ever-increasing source of distraction. The addictive nature of social media, bullying, and inappropriate image sharing are growing problems. Please take a moment to review the supporting information below.

Sources:
- https://youtu.be/TgXBWucXCyY (The Anxious Generation)
- https://youtu.be/F3jQbyiov-k?si=WySDn_iZeKB5zSS
- Cellphone Bans Can Ease Students' Stress and Anxiety, Educators Say
- Cell Phones, Student Rights, and School Safety: Finding the Right Balance
- Cell phone usage and academic performance: An experiment
- Mobile phone dependency and its impacts on adolescents' social and academic behaviors

No expectation of confidentiality will exist in the use of wireless communication devices on school premises/property. Cell phones or any other personal communication device may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. Taking videos or recording something unauthorized is unacceptable. In accordance with state law (Section 175.22, Wis. Stats., §942.08, §942.09), under no circumstances shall cell phones or any other devices with photographic capabilities be used in locker rooms, bathrooms, or other areas where privacy is expected. Devices with photographic capabilities shall not be used to photograph students and others without their permission and shall not be used to photograph any items that are confidential (e.g., testing materials). The building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child

pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation.

Students are personally and solely responsible for the care and security of their electronic devices. The Board assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of electronic devices brought onto its property.

Emergency School Closure

In the event of an emergency or early dismissal, school buses will be dispatched as soon as radio messages are broadcast. It should be realized that it takes time to get the buses into operation. Pupils waiting for buses will be provided with the best care possible until buses arrive. Parents should instruct the children as to procedures to be followed when they arrive home at a time not regularly scheduled, particularly if there is no one at home. In winter, when in doubt as to whether there will be school because of bad weather, listen to local radio or television stations or check the school website. If school is to be called off, it will be announced between 6:00-7:00 a.m.

Field Trips

Field trips are designed to be an extension of the regular classroom. Students in poor academic standing or who have unserved detentions may not be eligible to participate. Administration can restrict a student's participation in a field trip.

Fighting

Students are required to behave in a manner which always shows respect towards teachers and students. If a student is involved in a fight for the first time, the student will be suspended, out of school with a mandatory parent conference before being readmitted to school. If the student is involved in a second fighting incident, the student will be suspended out of school and may be recommended for possible expulsion. **Law enforcement may be contacted as deemed necessary by the high school administration**.

Fire and Safety Drills

Fire and Safety drills are required by law and are held periodically so orderly evacuation of buildings may be accomplished without panic. Instructions are posted in each room; students are asked to acquaint themselves with these instructions. In the event that the alarm sounds, walk quickly out of the building without stopping at one's locker. Students should remain together in class groups so the teacher can account for all students within the class.

Grading and Report Cards

Student report cards are issued four times a year at the end of each academic quarter. In addition, academic progress reports will be issued at the midpoint of each quarter. These reports include a grade which the student has earned for each class. The grades are designated as follows:

A-Excellent	D-Below Average
B-Above Average	W-Withdrawal
C-Average	F-Failure

These reports may also include comments regarding attitude and behavior. Students whose grade is incomplete due to excused absences will be given a reasonable amount of time to complete the work.

At the end of each quarter, an honor roll is published based on the grades for that quarter and semester. The High Honor Roll includes all students who have a grade point average of 3.750 or better. The regular honor roll includes students who have a grade point average from 3.500 to 3.749. The following scale is used to determine grade point averages:

A = 4.000	B = 3.000	C = 2.000	D = 1.000
A- = 3.667	B- = 2.667	C- = 1.667	D- = .667
B+ = 3.333	C+ = 2.333	D+ = 1.333	F = .000

At graduation, those graduates who have a cumulative seven semester grade point average of 3.500-3.749 will be recognized as honor students and will wear a silver cord. Those with grade point averages of 3.750 or better will receive high honor recognition and will wear a gold cord.

The high school grading scale is as follows:

A 95 – 100	B+ 89-91	C+ 80-82	D+ 71-73
A- 92-94	B 86-88	C 77-79	D 68-70
	B- 83-85	C- 74-76	D- 65-67

Graduation Requirements & ACP

Valders High School has an eight-period day. All students are required to be enrolled in a class or participating in an activity approved by the School Board during each class period of each school day. Students are expected to be enrolled in at least seven classes.

Diploma Requirements: **25.50 credits including:**

4 credits English 3 credits science
3 credits social studies 3 credits mathematics 0.50 credit health
1.5 credits physical education to be taken 3 of 4 high school years.
Successful completion of the Civics Assessment

As stated in Policy 5460, the Board shall award a regular high school diploma to every student enrolled in this District who meets the credit requirements of graduation established by this Board as provided by State law.

All students are expected to complete an Academic Career Plan (ACP) as a requirement for graduation. ACP is both a process and product through which students engage with their parents and other appropriate adults to create a vision for the future, setting personalized career goals to align with education and training. The process recognizes that a student's interests and strengths vary and change over time, requiring frequent re-evaluation and explorative opportunities. The product is the documentation of the evaluative and reflective opportunities, documenting student activities, accomplishments, and reflection to reveal multiple routes to success after high school.

A student may be denied participation in graduation activities for disciplinary reasons and for non-payment of fees.

Hallways and Passes
Students should only be in the hallways at the beginning and close of school and during passing time between classes unless they have special permission or special duties that require them to leave class. Students wanting to leave class must sign out and have a physical pass given by the teacher. Students are asked to always be courteous and to keep to the right when moving in the halls. Running or shouting in the halls is never permitted. The degree of cleanliness in our halls is a direct reflection on how much we care about our school and about one another. High school students are not to be in the Middle School area unless the student has a signed pass to see a teacher there. Students who forge or steal passes, spend too much time in the halls, or disrupt classes are subject to loss of hallway pass privileges and other school disciplinary action. Students using the library during study hall are not to stop at their lockers.

Harassment
Student Anti-Harassment (Policy 5517). The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

The Board will vigorously enforce its prohibition against harassment based on the traits of sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or state civil rights laws (otherwise known as "Protected Classes")

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student based on one (1) or more of the student's Protected Class that:

A. places a student in reasonable fear of harm to his/her person or damage to his/her property.
B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
C. has the effect of substantially disrupting the orderly operation of a school.

Inappropriate harassment of any type must be reported promptly to the Complaint Coordinator, the building principal, or the District Administrator. Students harassing others will be subject to reprimand, suspension, or possible expulsion. Students involved may be referred to proper local and state authorities for further prosecution. The Complaint Coordinator is Kyle Resch, Elementary Principal, or Kelly Isselmann, Middle School Principal.

Health Room Procedures
The health room is in a room adjacent to the high school office. The following procedures will be used if a student is ill:

1. The student will request permission to go to the health room and receive a pass from his/her assigned teacher.
2. A student who is ill must report to the office immediately and inform an office staff member who will contact the parent/guardian to determine if the student should be sent home. If a student

misses all or part of a class and has not reported to the office, the absence will be considered unexcused/truant, and consequences may be assigned.

3. Once a student leaves the school, that student will not be allowed to attend or participate in any co-curricular activity or attend a school sponsored activity that school day.
4. If the student is to take prescribed medicine, it will be administered in accordance with state statutes and school board policy. The School Medication Permission form must be brought with the medication in its original container to the high school office.

Instructional Materials

Within Board Policy 2416, parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parents will have access to the instructional material within a reasonable period of time after the request is received by the building principal. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments. If a concern exists regarding instructional materials, Board Policy 9130 provides the procedure to share the concern under Guidelines for Matters Regarding Instructional Materials.

Law Enforcement Investigations and Searches

Neither Wisconsin nor federal law requires that parents be present for a police investigation or questioning of a student which occurs in the school environment. The School Board and district staff will cooperate with law enforcement. Law enforcement authorities shall be permitted to search any area of the school property including lockers, backpacks, bags, and vehicles personally, with a metal detection wand, and with dogs, trained in the detection of drugs, according to statutes in effect at that time.

The Board of Education has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities have the legal right to conduct searches of school property such as lockers, and under reasonable suspicion, backpacks and their contents, bags, as well as clothing items, such as coats jackets, etc., which a student may be wearing or using, and vehicles in order to protect students and staff and to maintain the integrity of federal, state, and local law. These searches may occur without notification and are in accordance with Board Policy 5771 and Wisconsin statute. The refusal of a search may be considered an admission of guilt. Student lockers and gym lockers are the property of the Valders Area School District. Periodic inspection of lockers will be made and as stated above, may involve the use of specially trained dogs, with the assistance of law enforcement. During a locker inspection, school officials may seize all items which are dangerous and/or illegal.

Library Rules and Regulations

For the library to be a beneficial learning environment, common courtesy needs to be displayed. The use of the library is a privilege and those who cannot follow the rules or who do not make wise use of their time will lose the privilege. **Library use during study hall will be prohibited for those who have outstanding fines, overdue materials, or have unserved detentions.**

Locker Policy
Each student is assigned an individual lock and locker for his/her use. School administrators shall conduct inspections of school lockers and general locker cleaning shall be ordered as necessary. Students are not allowed to share lockers. Each student is legally responsible for the items in his/her assigned locker. Items seen as disrupting the educational process, or which are inappropriate in a school setting may not be posted or displayed in student lockers. There is no reason for students to lose valuables while at school. Students should keep their lockers locked and should not give out their combination to other students. No one can open a locked locker without the combination. Students should not place a gym lock or any other personal lock on their regular lockers; such locks will be removed. Valders High School discourages students from carrying large amounts of money during school hours. Any large amounts of money or personal valuables should be left at home or if absolutely necessary, in the high school office during the school day. Valders High School is not responsible for articles lost or stolen from lockers. Theft of items which have not been locked in a locker will not be investigated.

Hall lockers and locker room lockers will be opened the week following the end of school and the contents removed. The school cannot be responsible for items left in lockers.

Students are also responsible for maintaining their lockers, and any damage incurred or failure to clean the locker out at the end of the school year may result in the student making monetary compensation. Each student will be given one lock; if this lock is damaged or lost, the student will be responsible for the cost of a replacement lock. **No posters or any other items shall be taped to the front of the lockers. Team or activity locker decorations must be adhered to lockers with magnets.**

Lost and Found
Articles found in and around the school should be turned into the high school office where the owner may claim his/her property by identifying it. Items not claimed by the end of the school year will be donated to a local charity.

Lunch Payments
The Valders Area School District uses an automated, family-based debit account system. Student lunch accounts through Skyward Family Access offer parents the ability to add money through eFunds online payment system. Students may also submit their financial deposits in an envelope and place these deposits in the container in the high school office. Please note that payments made in the office may take a few business days to process. Students and their families will be notified when their lunch accounts have been depleted to less than $5.00.

Lunch Period/Closed Campus Expectations
During lunch periods, students should remain within the cafetorium. Students are expected to discard their trash in the appropriate receptacles and to clean up their table area. Students are not allowed to use the gymnasium or weight room areas during lunch, and games which present a hazard to people or property (per the discretion of the administration) will not be played. Students may eat in a classroom with the supervision of an instructor or advisor. Lunch guests or visitors during the lunch period need to get prior permission from the administration for such visitation. A room where guests can meet with the student will be provided. Students who continuously create problems during the lunch period will be placed in an alternate setting.

When favorable weather permits, students can spend the time immediately outside the cafetorium, at the picnic tables on school property. Students should not be in the area of the middle

school or Village Park, in the parking lots, nor should they be entering, sitting in, or driving vehicles.

Valders High School has a closed campus throughout the school day. Students must obtain permission to leave during the school day from the principal or his/her designee and must have prior permission from his/her parent or guardian. Students leaving or arriving to school during regular hours must sign in and out on the office Chromebook. If a student must get something from his/her car, permission may be granted by the principal or by his/her designee. Leaving the building during the day without permission will result in an out of school suspension and the student will not be allowed on school grounds for the remainder of the day. Additional disciplinary actions may be administered as determined by the principal.

Medication Dispensed to Students

Medications should be administered to school children by parents at home whenever possible. School personnel, following the appropriate procedures, may administer medication when the medication is required during the school day.

- Before any prescription medication may be administered to a student, including students carrying inhalers, school personnel must receive a completed parental consent form along with the original prescription label as outlined in Board Policy.
- Before any non-prescription medication, including headache medication, may be administered to a student, school personnel must receive a completed parental consent form along with the medication which must be readily identifiable and in its original package.
- All written instructions and consent forms shall be filed in the appropriate school office.

The building principal or designee shall be responsible for reviewing the written instructions, maintaining accurate records, and storing all medications in the office.

Nicotine-Free Campus

The Valders Area School Board prohibits the use of all nicotine products by students, parents and other visitors while on or within 500 feet of school district property or property under the jurisdiction of the school district as well as at all school-sponsored activities off school premises, policies 5512 & 7434. For purposes of this policy, "use of nicotine" means consuming or deriving the effects of nicotine through the use of electronic or other "vapor" dispensing devices, to chew or maintain any substance containing nicotine, including smokeless nicotine, in the mouth nicotine, as well as smoking cigars, cigarettes, pipes, or any other matter or substances that contain nicotine. Additionally, students are prohibited to possess or use substitute forms of cigarettes, clove cigarettes, paper used to roll cigarettes and any other lighted smoking devices for burning nicotine or any other substance. The consequences for students who violate this policy will be one day out of school suspension for the first offense, two-day out of school suspension for second offense, three-day out of school suspension for third offense, four day out of school suspension for fourth offense. Subsequent violations of this policy may result in a recommendation to the School Board for expulsion from school. Additionally, the student may be referred to law enforcement for possible citation for each violation. Students may be referred to a tobacco cession class in lieu of a citation or other discipline.

Nondiscrimination Statement

The Board of Education does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, religion, race, national origin, sex, disability, age, color, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, physical,

mental, emotional, or learning disabilities, or genetic information in its programs, activities, or employment.

Equal Opportunities Discrimination Complaint Procedure
Any person that believes that s/he has been discriminated against or denied equal opportunity or access to programs or services may file a complaint with the District's Civil Rights Coordinator: Mrs. Kristin DeTroye**,** Superintendent.
138 Wilson Street; Valders, WI 54245 Phone: (920) 775-9500 ext.5003 Fax: (920) 775-9509 E-mail: kdetroye@valders.k12.wi.us The individual may also, at any time, contact the U.S. Department of Education, Office of Civil Rights, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661.
Telephone: 312-730-1560, Fax: 312-730-1576; E-mail OCR.Chicago@ed.gov

Student Complaint Procedure Under Section 118.13, Wisconsin Statutes
Consistent with the requirements of Section 118.13, Wisconsin Statutes, it is the policy of the District that no person, on the basis of sex; race; creed; color; religion; national origin; ancestry; creed; pregnancy; marital or parental status; sexual orientation; or physical, mental, emotional, or learning disability may be denied admission to school or be denied participation in, be denied the benefits of, or be discriminated against on any curricular, extra-curricular, student services, recreational or other program or activity. Areas covered by this policy include admission to any school, class, program, or activity; standards and rules of behavior, including student harassment; disciplinary actions, including suspensions and expulsions; acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons; instructional and library material selection; methods, practices, and materials used for testing, evaluating and counseling students; facilities; opportunity for participation in athletic programs or other extra-curricular activities; and school sponsored foodservice programs.
If any person believes that the district or any part of the school organization has failed to follow Section 118.13, Wisconsin Statutes or in some way discriminated against students on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability, s/he may file a written complaint with the District Civil Rights Coordinator, as indicated above.
The procedure for resolution of complaints shall be as follows:

Step 1: A written statement of the complaint shall be prepared by the complainant on the form provided by the district and signed. This complaint shall be presented to the coordinator. The coordinator shall send written acknowledgement of receipt of the complaint to the complainant within forty-five (45) days of receipt of the written complaint.
Step 2: If the complainant is not satisfied with the Civil Rights Coordinator's Step 1 decision, s/he may file a written appeal with the Board of Education. A written determination of the complaint shall be made by the Board of Education within ninety (90) days of the receipt of the written complaint unless the parties agree to an extension of time.
Step 3: If a complainant wishes to appeal a negative determination by the Board, s/he has the right to appeal the decision to the State District Administrator within thirty (30) days of the Board's decision.

Copies of the Valders Area School District Nondiscrimination Complaint Form are available in each of the school offices.

The complainant may appeal directly to the State District Administrator if the Board has not provided written acknowledgement within forty-five (45) days of the receipt of the complaint or made a determination within ninety (90) days of receipt of the written complaint and the parties have not agreed to an extension of time. Appeals should be addressed to: State Superintendent, Wisconsin Department of Public Instruction, P.O. Box 7841, Madison, Wisconsin 53707-7841.

Office for Civil Rights
Discrimination complaints may also be filed with the Federal government at the Office for Civil Rights – Chicago, U.S. Department of Education.
Citigroup Center; 500 W. Madison Street, Suite 1475; Chicago, IL 60661 Telephone: 312-730-1560 Fax: 312-730-1576
The complaint must generally be filed within 180 days of the date the discrimination occurred. You do not have to file a complaint with the district before filing a complaint with the Office for Civil Rights if you wish to do so.

Prohibition Against Retaliation
The Board will not discriminate against, coerce, intimidate, threaten, or interfere with any individual because the person opposed any act of practice made unlawful by any Federal civil rights laws, or because that individual made a charge, testified, assisted or participated in any manner in an investigation, proceeding, or hearing under those laws or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws.

False Information
Any individual who knowingly files a false complaint or knowingly provides false information concerning a complaint shall be subject to disciplinary action.
118.13 Wis. Stats.; P.I. 9, 41, Wis. Adm. Code; 14th Amend., U.S. Constitution
20 U.S.C. 1681, Title IX of Education Amendments Act
20 U.S.C. 1701 et seq., Equal Educational Opportunities Act of 1974
29 U.S.C. 794, Rehabilitation Act of 1973
42 U.S.C. 12101 et seq., The Americans with Disabilities Act 1990
42 U.S.C. 2000 et seq., Civil Rights Act of 1964
Vocational Education Program Guidelines for Eliminating Discrimination & Denial of Services, Department of Education, Office of Civil rights, 1979

Off Campus Non-traditional Courses
Any courses taken off campus, such as courses taken at a technical college or classes taken for dual credit at universities but not under Early College Credit Program or Start College Now must be pre-approved by the principal. This would also include virtual (online) courses and summer school courses. If the course is approved, the grade that the student receives will be included in the student's grade point average. If the course is of the "pass-fail" variety, credit will be awarded for a passing grade, but the GPA will remain unaffected. The financial cost of these types of courses will be assumed by the student and/or parent.

Offensive Profane Language
Swearing at a teacher or any other school employee, calling the school employee/teacher an inappropriate name, or threatening a staff member will result in immediate removal from class. This includes making inappropriate comments under one's breath or making obscene gestures. The student may be suspended and may receive a citation for disorderly conduct.

Out of School Suspension
If, as a consequence of disciplinary action, a student is suspended out of school, the student must leave the building and grounds and not return until the suspension is over. While on suspension, the student is prohibited from being on school district property, in the school buildings and attending or participating in school sponsored events. When the suspension(s) has been served, a parent or guardian may be required to accompany the student to school to meet with the principal before the student is allowed to attend classes.

Registration/Scheduling
In January, all students are provided with registration materials for the following school year. Students will be asked to select the courses they plan to take the following year. Parents and students should look through the material, review the 4-year planning form, and ask questions of teachers, counselors, or the principal. Once the schedule and staffing has been set it is extremely difficult to change a students schedule. Please plan ahead to avoid a schedule change.

Restroom behavior
Students are to act respectfully within the restroom. An expectation of privacy exists, requiring only one student to be in a stall at a time. Students will leave stalls unlocked after use. Students are not to use excessive toilet paper or flush anything besides toilet paper and your natural waste to avoid clogging the toilets. Students will try and keep all areas and fixtures as clean as possible. Bathrooms are communal areas, which means that you share them with other people. Be respectful and keep our restrooms clean.

We discourage using the bathroom during class/instructional periods but, if a student finds it necessary to go to the restroom at a time other than between classes, lunch, or study hall, the student must first have the teacher's permission and then will be expected to follow the rules for responsible restroom behavior. Students are expected to use a reasonable amount of time in the bathroom. It is not a place to socialize.

Schedule Changes
Schedule changes after the schedule has been finalized and staffing has been set are extremely limited. All changes, drops or adds, must be made prior to the start of each semester, and have the approval from the counselor, the principal and the parent/guardian. Students who drop a class after the first five days of a semester or who are removed from a class for disciplinary reasons will receive an F for the quarter and semester. Students who wish to drop a full-year class at the end of the first semester must receive approval from the counselor, the principal, parent/guardian, and the teacher. A parent-teacher meeting may be scheduled to make this determination.

School Hours
School begins at 7:55 a.m. each morning and finishes at 3:16 p.m. with one 30-minute lunch period. Exterior doors will be unlocked at 7:30 am and locked again at 3:30 pm

School Sponsored Publications
The Board of Education, as defined and enforced by School Board Policy 5722, sponsors student publications and productions as means by which students learn, under adult direction/supervision, the rights and responsibilities inherent when engaging in the public expression of ideas and information in our democratic society. Student publications shall include any written materials including, but not limited to, banners, flyers, posters, pamphlets, notices, newspapers, playbills, yearbooks, literary journals, books, and t-shirts and other school-sponsored clothing, as well as material in electronic or on-line form.

The following types of speech and photographs are unprotected and prohibited in all school-sponsored student publications and productions: speech/photos that are defamatory, libelous, obscene or harmful; reasonably likely to cause substantial disruption of school activities or the educational process; speech/photos that infringe upon the privacy or rights of others; speech/photos that violate copyright law; speech/photos that promote activities, products or services that are unlawful (illegal) to minors as defined by State or Federal law; and speech/photos that otherwise violate school policy and/or State or Federal law. The Board authorized the administration to engage in prior review and, if necessary, restrict the style and/or content of all school-sponsored student publications and productions. Photos submitted for the yearbook will be held to the same standards and will be restricted from a portrayal of illegal substances, illegal behaviors, or weaponry. School officials may further prohibit speech that is grammatically incorrect, poorly written, inadequately researched, biased or prejudiced, vulgar, or profane, or unsuitable for immature audiences.

Severe Weather Drills
Each room has instructions posted for severe weather. Notification to move to protective areas will be by the public address system. When directed by the teacher, walk to the designated area, and remain there until the "all clear" signal.

Student Immunizations
Wisconsin State Law requires all public and private school students to present written evidence of immunization against certain diseases (measles, mumps, rubella, polio, diphtheria, tetanus, hepatitis B, chicken pox, and whooping cough) within 30 days of school admission. These requirements can be waived only if a properly signed exemption is filed with the school.

Student Insurance
The school district has insurance that can be purchased by parents to help with medical expenses resulting from an accident which occurred at school or on a school sponsored activity. Insurance information is available on the district website.

Student Records
The U. S. General Education Provisions Act declares the following as directory information which may be made public; however, parents may contact the building principal to limit the publication of the information below:

Student's name, address, telephone listing, date, and place of birth,
major field of study, participation in recognized activities and sports,
weight and height of members of athletic teams, dates of attendance,
degrees and awards received, most recent previous educational agency
or institution attended.

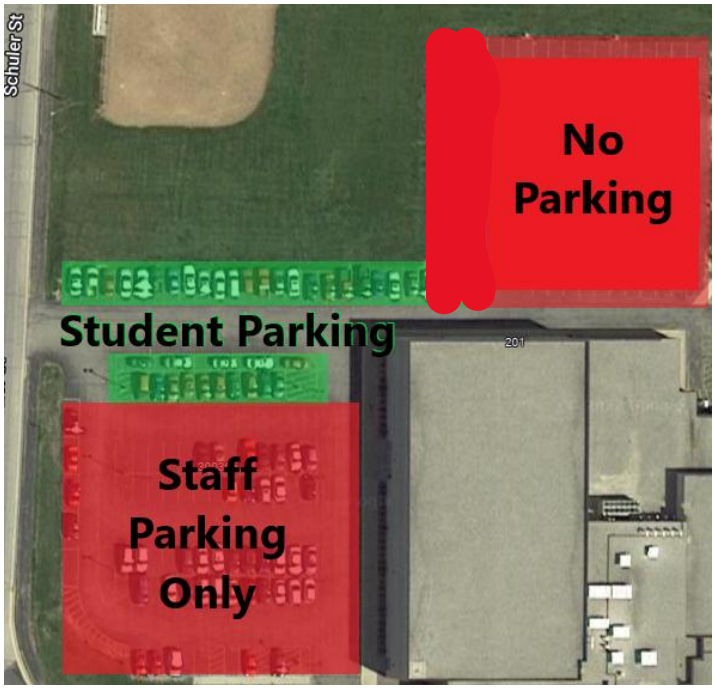
Student Services Information
The Student Services Department at Valders High School has complete responsibility for the registration and class placement of individual students. Each student should familiarize him/herself with the materials provided in the Student Services Office or website. Difficulties of any kind in your schoolwork should be reported to your teachers first and then to Student Services so that proper assistance can be arranged. Student Services offers testing, individual and personal counseling, post high school education information, and career information. The school counselor is available to help you get the most out of your school experience.

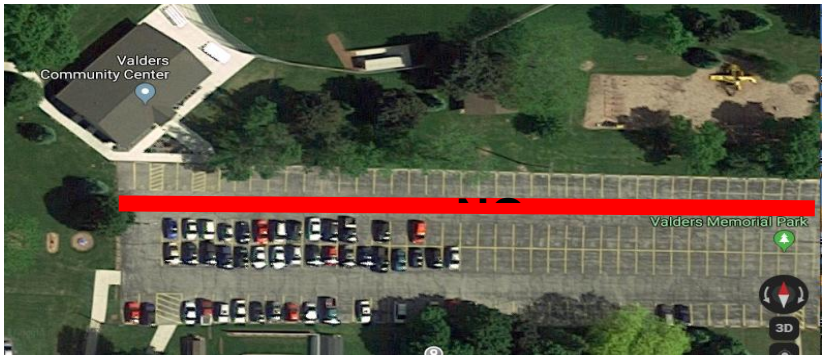
Study Halls
Students can schedule one study hall per semester. All students are to be working quietly and productively.

Trespassing
Please respect the private property of our neighbors. Disciplinary action, which may include a citation, will be taken against those who trespass.

Vehicles and Student Parking & Permit
Any potential vehicle that a student would drive to school must be registered with the high school office. Please complete and submit a form that includes the information of each car and a parent or guardian signature. During regular school hours, student vehicles must be parked in the Village Parking lot or in the student parking section of the high school parking lot. Please see the diagrams below. Students may park in the football lot with permission from the principal. Student cars should not be parked on village streets, in the Middle School parking lot, in the District Office parking lot, in the parking lot by the greenhouse, **or in the parking lot north of the gymnasium.** Once parked, these vehicles are not to be entered or moved until dismissal time. The school district accepts no responsibility or liability for any damage to cars parked in the village lot or on school property. A ten mile per hour speed limit exists while in the parking lot. Streets in the vicinity of the school carry a fifteen mile per hour limit when children are present. The school administration may revoke the privilege of any student to drive a motor vehicle to school or park in the school lots or Village lot for failure to comply with these regulations. Further disciplinary action may take place in addition to the loss of driving/parking privileges. Students should not be driving/sitting in their own cars or riding/sitting in others' cars during the school day including lunch periods. Violations of this policy may result in disciplinary action. Students should not be loitering in the parking lots before or after school.

Student Parking Stall Availability





Video Surveillance

The Board of Education has authorized the use of video surveillance and electronic monitoring equipment at various sites throughout the school. Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera shall be subject to disciplinary action. Parents/students shall have no expectations to access or review video surveillance.

Visitors

The only visitors allowed to attend school are those that are part of an approved educational program or with the approval of the high school principal. Friends from neighboring schools will not be permitted to visit. Approval of school visitors must be granted no later than one school day prior to the visitation. Visitors wishing to meet with teachers must make an appointment with the teacher prior to the visit. Teachers may not receive visitors during instructional periods. All visitors must report to the high school office and sign in before entering the building. No visitors

are allowed in the cafetorium or adjoining common areas during the lunch hour without the prior permission of the high school principal.

Weapons
The Board of Education, in accordance with Policy 5772, prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the district without the permission of the District Administrator. The term "weapon" means any object which, in the way it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of people. Weapons include, but are not limited to, firearms and guns of any type including air and gas-powered guns, whether loaded or unloaded, knives, razors, clubs, electric weapons, metallic knuckles, martial arts weapons, chemical agents, ammunition, and explosives. Disciplinary action will take the form of suspension from school and a recommendation for possible expulsion.

Wisconsin Technical Excellence Scholarship
Wisconsin Act 60 established the Technical Excellence Scholarship program. These scholarships, worth over $2,250 per year, can be used for tuition at any Wisconsin Technical College for 6 semesters, and will be awarded to the senior who has the highest demonstrated levels of proficiency in technical education subjects. The value of CTE begins with the development of academic and technical skills aligned with current and emerging jobs and careers. CTE programs are embedded with skills such as teamwork and critical and creative thinking while being responsive to continuous changes in the technical skills needed by employers. CTE programs also provide opportunities for students to participate in work-based learning. Quality CTE programs offer opportunities for students to participate in Career and Technical Student Organizations through which they develop and demonstrate leadership and technical skills measured against industry recognized standards.

Work Permits
Please note that Work Permits are no longer available in-person at Valders High School. Parents or Guardians may obtain Work Permits from the following site:

https://dwd.wisconsin.gov/er/laborstandards/workpermit/

Valders High School Co-Curricular Opportunities

Fall Sports	**Winter Sports**	**Spring Sports**
Boys Cross County	Boys Basketball	Baseball
Girls Cross County	Girls Basketball	Softball
Girls Swimming	Boys Swimming	Golf
Volleyball	Gymnastics	Girls Soccer
Football	Wrestling	Girls Track & Field
	Hockey	Boys Track & Field
	Dance Team	

Clubs and Activities

Color Guard
eSports
Fishing Club
Forensics
Future Business Leaders of America (FBLA)
Future Farmers of America (FFA)
Marching & Pep Band
National Honor Society
Solar Olympics
Solo & Ensemble
Sources of Strength
Student Council & Class Officers
Technology Crew
Theatre & Drama

