

VALDERS AREA SCHOOL DISTRICT

Minutes of the regular Valders Area School Board meeting held on January 27, 2025.

Meeting was called to order by president Platten at 6:30 p.m. under WI Statute 19.83 and 19.84. Notice of the meeting, time, date and subject matter has been properly noticed. Members present were Bryan Denk, Steve Huebbe, Julie Laabs, Brenda Platten, Travis Schisel, Ashley Henneman and Mike Lenzner.

The Board began the meeting with the Pledge of Allegiance.

Announcement of Executive Session.

Motion by Lenzner, second by Denk to adopt the agenda. Motion carried (7-0).

Motion by Laabs, second by Lenzner to approve the minutes of the December 16th, 2024 regular meeting and January 13, 2025 Committee of the Whole School Board Meeting. Motion carried (7-0).

Motion by Schisel, second by Henneman to approve financial transactions for the month of December:

1. Approval of voucher checks	<u>56159</u>	to	<u>56161</u>	<u>\$1,618.10</u>
2. Approval of payroll checks	<u>900094607</u>	to	<u>900094929</u>	<u>\$447,379.51</u>
3. Approval of wire transfers	<u>202300136</u>	to	<u>202300151</u>	<u>\$199,254.08</u>
4. Approval of ACH	<u>232401196</u>	to	<u>232401314</u>	<u>\$594,856.32</u>

Motion Carried (7-0).

The Board reviewed the staff and superintendent reports.

Motion by Lenzner, second by Huebbe to approve Summer School 2025 from June 9th, June 27th, 2025 as shown in board packet. Motion carried (7-0)

Motion by Schisel, second by Lenzner to approve the Fund 49 Budget Amendment reduction as written in packet. Motion carried (7-0)

Motion by Huebbe, second by Lenzner to approve the Open Enrollment Space Availability for the 2025-2026 school year as shown in the board packet. (Information on Space Availability is also attached to the minutes.) Motion carried (7-0)

"The Valders Area School District does not intend to set spacing needs, or deny applicants due to space, when acting on open enrollment applications for regular education students, except for all students enrolling in grades 4,5, 6 and 8 for the 2025-2026 school year. Due to space, students who wish to open enroll in grades 4,5,6, and 8 will be denied. When

acting on open enrollment applications for special education students, the Valders Area School District will follow the Space Availability Spreadsheet.”

Motion by Laabs, second by Lenzner to accept 3 anonymous donations for families in need at Christmas at the elementary school. Motion carried (7-0).

Motion by Lenzner, second by Denk to accept an anonymous donation of a meal for a family in need at Christmas at the middle school. Motion carried (7-0).

Motion by Denk, second by Schisel to accept a donation of gift cards from Bill and Joan Griffin for families in need at Christmas at the elementary school. Motion carried (7-0).

Motion by Lenzner, second by Laabs to accept a donation of gift cards from Faith Lutheran Church for families in need at Christmas at the elementary school. Motion carried (7-0).

Motion by Laabs, second by Henneman to accept a donation from Jenna Yerger of games and materials to be added to the PAES Lab Store. Motion carried (7-0).

Motion by Lenzner, second by Huebbe to accept a donation of CPR Manikins and a AED Trainer Device from Bellin Sports Medicine to be used for training staff and students. Motion carried (7-0).

Motion by Lenzner, second by Denk to accept resignation from Bryce Kish as Varsity Baseball Coach. Motion carried (7-0).

Motion by Huebbe, second by Lenzner to accept resignation from Clint Pfund as JV Baseball Coach. Motion carried (7-0).

Motion by Lenzner, second by Laabs to accept retirement resignation from Kim Sander as High School Special Education Teacher at the end of the 2024-2025 school year. Motion carried (7-0).

Motion by Lenzner, second by Denk to accept retirement resignation from Cheryl Glaeser as Elementary Teacher as of June 30, 2025. Motion carried (7-0).

Motion by Lenzner, second by Huebbe to move into Executive Session at 7:12 p.m. Motion carried (7-0).

Motion by Lenzner, second by Henneman to reconvene into Open Session at 8:01 p.m. Motion carried (7-0).

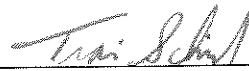
Motion by Laabs, second by Huebbe to approve the recommendation for employment of Traci Van Den Heuvel as District-wide English Language Coordinator (1.0 FTE). Motion carried (7-0).

Motion by Lenzner, second by Denk to approve the recommendation for employment of Christine Schoenberger as District-wide Math Interventionist. (1.0 FTE). Motion carried (7-0).

Motion by Laabs, second by Henneman to approve the recommendation for employment of Clint Pfund as Varsity Baseball Coach. Motion carried (7-0).

Motion by Lenzner, second by Henneman to adjourn at 8:04 p.m. Motion carried (7-0).

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Travis Schisel", positioned above a horizontal line.

Travis Schisel, Clerk
Valders Area School District

Travis Schisel
Recording Secretary
01/27/25

Open Enrollment Space Availability – The principals and I are beginning to work on the planning for next school. Additionally, during the January School Board meeting we also must bring to the Board any type of open enrollment limitations we are recommending. Because of our staffing, we typically limit accepting open enrollment applications for students enrolling with certain types of special education needs. That has worked well because we always have new special education students enroll as residents of our district and we are not completely over-taxing our special education staff.

The principals and I have talked about some of our grade levels that have higher enrollments and possibly requesting that some grade levels be capped for open enrollment for the 2025-2026 school year. We had limitations on two different grade levels last school year, and we are proposing limits on four grade levels for next school year as well.

Grade	Total Students
K4	??
K	59
1	65
2	67
3	64
4	72
5	73
6	74
7	63
8	76
9	56
10	81
11	63
12	81

The principals and I determined that the **grades of 4,5, 6 and 8** for next school year have higher numbers of students in them at this time, we are requesting that the Board not allow additional new open enrolled student to enter those grade levels.

The principals and I did talk extensively about the pros and cons of requesting limitations for some grade levels. We do want to be a “destination school district” for as many students as possible. However, we also want to provide the best education possible for all of our students. We believe the best way to do that is to require a limit on some grade levels. Additionally, we are primarily concerned about grades 4K through 8. Once students reach high school age, their class structures are more disbursed through a wider variety of subject areas and courses.

Open Enrollment 2025-26

Regular Education Students

The Valders Area District does not intend to set spacing needs, or deny applicants due to space, when acting on open enrollment applications for regular education students except for grades 4,5,6 and 8.

Setting of Spaces for Special Education Programs

Wis. Stat. 118.51(5)(a)1 permits a District to separately set spaces for special education programs irrespective of whether the District determines whether to set spaces for its regular education program. With respect to the District's Special Education Programs, there exists a finite amount of spaces in such programs. As a result, the following is recommended with respect to setting of spaces for Special Education Programs. The Board shall calculate the number of spaces in the Special Education Program in the School District using the following guideline:

Please see the following pages for Special Education Guidelines.

SPECIAL EDUCATION

2025-2026 OPEN ENROLLMENT SPACES

<u>Program Area</u>	<u>Class Size</u>	<u>Sections</u>	<u>Program Capacity</u>	<u>Projected Enrollment</u>	<u>Available Spaces</u>
Early Childhood Self-Contained	7	1	7	7	0
Grades K-4 Cross-Categorical*	18	1.5	25	25	0
Grades K-4 Extensive Needs**	10	1.5	10	12	0
Grades 5-8 Cross-Categorical*	22	2.5	25	25	0
Grades 5-8 Extensive Needs**	8	1.5	9	9	0
Grades 9-12 Cross-Categorical*	18	1.5	20	20	0
Grades 9-12 Extensive Needs**	10	1.5	10	10	0
Occupational Therapy	40	1	30	40	0
Physical Therapy	10	0.4	10	10	0
Speech/Language EC - 4	62	2	60	70	0
Speech/Language 5 - 12	20	1	20	20	0

Determination of Cross-Categorical or Extensive Needs based on the Special Education Service Matrix

created by the Wisconsin Council of Administrators of Special Services (WCASS) - copy provided

Class size: Based on the number of students currently enrolled in the school district when placed in the grade level for 2024-2025

Sections: Number of teachers who work with students in that program area

Program Capacity: the number of students that can be accommodated based on student needs

Projected Enrollment: Based on the number of initial evaluations currently being done, estimate of students who will qualify for services this year based on data from the Reading Specialist, Read 180 teachers, and psychologist.

Valders Area School District SPECIAL EDUCATION SERVICE MATRIX

Student Name:	Grade	Case Manager
CURRICULUM ___ 0 No modifications or support required ___ 1 Regular curriculum with minimal modifications ___ 2 Regular curriculum with moderate modifications ___ 3 Regular curriculum with significant specially designed /paced modifications ___ 4 Alternate/separate curriculum	BEHAVIOR ___ 0 Compliant behavior – behavioral intervention does not differ from that used with regular education student. ___ 2 Occasional behavioral interventions – required 1-2 monthly ___ 3 Routine behavioral interventions – weekly intervention required ___ 4 Frequent behavioral interventions – FBA/BIP/Crisis plan - daily intervention	
INSTRUCTION ___ 0 No modifications or support required ___ 1 Specialized Instruction (weekly) and/or in-class support up to 25% ___ 2 Specialized Instruction (2 times weekly) or in-class support 26 to 50% ___ 3 Specialized Instruction (3 times weekly) or in-class support 51 to 75% ___ 4 Specialized Instruction (Daily) or in-class support 76 to 90% ___ 5 Adult support needed 100% of the time * Consider FTEs based upon 80.0 hour instructional day	HEALTH ___ 0 No exceptional health needs ___ 2 Minimal health concerns; medication, allergies, diet ___ 3 Health concerns that require “care” (seizure management, Intermittent assistance w/toileting, etc. ___ 4 Significant Health concerns that require an extensive or daily “care” plan (catheterization, tube feeding, 1-1 toileting assistance)	
COMMUNICATION/PLANNING ___ 1 Conferences per regular schedule, quarterly IEP reports, annual IEP, teacher consultation/planning approximately 15-30 min/week ___ 2 Monthly conferences, occasional IEP revisions, teacher Consultation/planning time 30-60 min/week ___ 3 Weekly conferences, frequent IEP revisions, teacher Consultation/planning time 60-90 min/week ___ 4 Daily conferences, frequent IEP revisions, teacher Consultation/planning time 90-120 min/week	SAFETY ___ 0 No safety concerns or Extensive Safety concerns ___ 2 Requires support during unstructured or unfamiliar situations to ensure safety of self and/or others ___ 3 Requires extensive supervision during recess, hall transitions, specials, etc. to ensure safety of self and others. ___ 4 Requires 1-1 supervision at all times to ensure safety of self and others. ___ 5 Special Education Transportation	
Total CIC Score:	Total BHS Score:	

Total Matrix Score: Special Education Areas of Eligibility: Minimal 1-6 Extensive 13-18
 ___ ___ Moderate 7-12 Comprehensive 19-24

This resource was shared with permission from the Wisconsin Council of Administrators of Special Services WCASS

Wisconsin DPI does not endorse any specific workload calculator.

February 2024

For Teacher Total Case Load

Count one for Minimal

Count one and a half for Moderate

Count a student twice if Extensive

Count a student three times if Comprehensive